

1. Opening:

All members were present and on time.

Chair: Tasmyn Gouws

Vice Chair: Ansi vd Walt

Treasurer: Danelle Lederle

Secretary: Jana Hager

Education: Sian Johnston

Education: Salomien Erasmus

Marketing: Jess Evans

Meeting started at 19:45.

2. Apologies:

No apologies needed.

3. Approval of last meetings minutes:

All members approved the previous meeting's minutes.

4. Announcements/ Feedback:

- a. Tasmyn mentioned the newly appointed Equine-Librium monitors. To be discussed under 5.e.
- b. Danelle and Tasmyn were successful with the bank account transfer and signing thereof. Jana will sign as third party tomorrow (12/01/2023).
- c. Danelle informed the committee that Wild Apricots' account still needs to be paid.

5. Matters for Discussion:

- a. SAAPRA credit card-
 - i. Danelle recommended acquiring a credit card for SAAPRA as it has savings options and insurance. She committed to doing research on the matter.
 - ii. It came to light that Tasmyn was paying for the ZOOM account. Thus a credit card will obviate committee members from having to make large payments for SAAPRA and get reimbursed later.
 - iii. Everyone was in agreement and in favour of a credit card for SAAPRA.
- b. SAAPRA Conference-
 - i. The online conference of 2022 was successful; it would seem that the online attendance is better than in person compared to previous conferences.
 - ii. It was discussed that an online conference saves money with regards to travelling and accommodation costs and thus it was decided that the 2023 SAAPRA Conference will be online. All Committee members were in agreement.
 - iii. Numbers from the previous Conference need to be looked at to see what type of professionals attended the conference (vets, nurses, vet physios, SAAPRA members etc.)

- iv. It was mentioned that we would like to increase the amount of veterinarians that attend the SAAPRA conference as well and allowing students to attend (criteria still to be determined).
 - v. It was discussed that September 2023 might be the best time for the SAAPRA conference taking into consideration when the Online Pet Health Conference will be held.
 - vi. 9-10 September 2023 will be the potential date and it must still be decided if it will be a 1 or 2 day conference.
 - vii. The following still needs to be looked into:
 1. Suggestions for speakers.
 2. Theme (all members need to make suggestions by Monday 16 January 2023 and discussed thereafter).
 3. Confirm date.
 4. Set up a poll to acquire information regarding what SAAPRA members would like to learn at the conference.
- c. Membership demographic-
- i. The committee wants to understand and identify membership needs as SAAPRA consists of a very diverse group of professionals.
 - ii. Anisi suggested a survey be sent out to determine members needs and agreed to setting up the survey. All members agreed. A potential prize or sponsor for the survey was discussed.
 - iii. A potential survey to be sent to members that have left or want to leave.
 - iv. The WhatsApp members group and active SAAPRA members don't add up. Tasmyn suggested that this be checked and non-paying members be removed from the SAAPRA WhatsApp group. Jess and Jana will be responsible for checking the list. Potentially the "leaving survey" could be sent to these members first before removal.
 - v. Membership payments will remain as a manual process with Danelle and Jana responsible for this process. Active membership numbers will be checked and a budget will be set up by Danelle and Jana for the conference, sponsored webinars and education purposes.
- d. Strategic objectives-
- i. The importance of keeping in contact with Jess Mousley regarding all SAVC meetings and feedback was highlighted- Tasmyn will take responsibility for this.
 - ii. SAVC dates to be added to the websites' "upcoming events".
- e. Equine-Librium Monitors-
- i. Tasmyn shared the list of confirmed Equine-Librium Monitors as well as the documentation (via WhatsApp) that describes the standards and training according to SAVC.
 - ii. Monitors need to be completely independent of Equine-Librium besides having done their studies there. They also need to have the same as or higher qualifications and be fully registered with SAVC.
 - iii. Monitors for the Jurisprudence is separate from the Equine-Librium Monitors.

- f. Updating WhatsApp group membership-
 - i. Jess will follow up as discussed in C.iv above.
- g. Standards Committee meeting 26 January 2023- Open letter.
 - i. Ansi shared the letter via WhatsApp on the SAAPRA Committee group for committee members to read. Tasmyn and Ansi will follow up regarding feedback from Jess Mousley.
 - ii. The concern regarding people that want to work without being registered with SAAPRA and/or SAVC was brought to attention. This still needs to be discussed.

6. Matters arising:

- a. Danelle noticed that SAAPRA has two domains for the website (Wild Apricot and another). She will investigate and revert.
- b. New committee information has been updated on the website. Jana requested that all committee members read through the website in their own time and comment on what they would like updated and changed.
- c. Tasmyn recommended that information like “day one skills” be added to the website but this matter still needs to be discussed.
- d. Sian will follow up with Ané from Online Pet Health regarding working together with them from an educational point of view (journal club, webinars). Danelle added that she would like to get an estimate of people who would want to join the conference and webinars/journal club so a budget can be determined.
- e. The Facebook password seems to be lost. Jess will investigate and sort out the social media.

7. Adjournment:

- a. Meeting closed at 21:01.

