

1. Opening:

All members were present and on time.

Chair: Tasmyn Gouws

Vice Chair: Ansi vd Walt

Treasurer: Danelle Lederle

Secretary: Jana Hager

Education: Sian Johnston

Education: Salomien Erasmus

Marketing: Jess Evans

Meeting started at 19:34.

2. Apologies:

No apologies.

3. Approval of last meetings minutes:

All approved of previous meeting minutes.

4. Agenda:

- a. SAAPRA email regarding Day 1 skills and vet physio rules signed into effect.
- b. Registration of categories- temporary and student memberships.
- c. Jurisprudence exams and clarification on other requirements for authorised vet physios.
- d. SARS feedback.
- e. Deregistered members- lack of feedback from SAVC.
- f. IAVRPT.
- g. Webinar sponsorship for OPH.
- h. Specialisation email comment feedback.
- i. New members.
- j. Authorised person portfolio on committee.
- k. Other.

5. SAAPRA email regarding Day 1 skills and vet physio rules signed into effect:

- a. All committee members (Tasmyn still to confirm) were happy with the email Salomien drafted and will be sent asap.

6. Registration of categories- temporary and student memberships:

- a. Student membership was approved by all members and can become available on SAAPRA website.
 - i. Students must have SAVC registration number and this needs to be checked on SAVC website. Student list needs to be checked/updated at the end of the year if student did not pass.
 - ii. Students will not appear on the SAAPRA directory.
 - iii. 50% discount for Student SAAPRA membership approved by committee.
 - iv. Needs to be created and set up on Wild Apricot/website.

- v. Notify all eligible educational institutes.
- b. Anyone without a SAVC registration number cannot become a SAAPRA member.

7. Jurisprudence exams and clarification on other requirements for authorised vet physios:

- a. Exam has been set as of yesterday, this will potentially happen at the end of 2023.
- b. Request for online exam is being considered by SAVC.

8. SARS feedback:

- a. Danelle gave an update on recent developments which seem to be a massive task and a slow process.
- b. Financial records had been provided by previous treasurers, although they are limited.
- c. The financial statements provided are not sufficient for audits thus the accountant suggested we make use of Accountancy programs for bookkeeping here on out, and the accountant would be able to do financial statements for us from that.
- d. Danelle will forward email from accountant- brief explanation was given regarding email content.
- e. Suggestion for “corporate membership” to be created to allow for sponsorships and to comply with SARS NPO Tax rules. How will this comply with SAAPRAS’ “SAVC registration number” rule?
- f. Members need to be made aware of SAAPRAS’ financial position.
- g. According to the accountant the wording in the SAAPRA Constitution will need to be changed to comply with NPO Tax rules- a meeting to get this done needs to be arranged. The constitution will need to be provided to members for approval and comment.

9. Deregistered members- lack of feedback from SAVC:

- a. People contacted Ansi and Salomien because they got deregistered from SAVC without being aware or notified. What do we as SAAPRA do? Is this something that effects SAAPRA?
- b. It was decided that SAAPRA cannot assist in this matter, the individual will have to take this up with SAVC personally. As an individual you are responsible to manage your own membership and arrangements with SAVC.
- c. As a SAAPRA committee we can help people to get in contact (provide contact info) with the correct people at SAVC.
- d. This brought up a point that the SAAPRA needs to check that members are registered with SAVC. If not, they need to be deregistered from SAAPRA as well following a private message/email to make the person aware that they are not registered with SAVC and pending deregistration from SAAPRA as well. This person will be allowed a 1-month period to sort their SAVC and SAAPRA membership.

10. IAVRPT:

- a. Feedback from Tasmyn- a meeting has been set up between May and Tasmyn this coming Friday. They will discuss topics for IAVRPT and what SAAPRAS’ role will be even though we will not be financially compensated.

- b. A suggestion was made that SAAPRA be 'contracted' by IAVRPT for any work done by SAAPRA or we could negotiate for a discounted rate for SAAPRA members in exchange for work done by SAAPRA.

11. Webinar sponsorship for OPH:

- a. The OPH deal brought in 9 new SAAPRA members.
- b. OPH only acquired 18 new OPH members- they feel "neutral" about it.
- c. 4 webinars will be too expensive for SAAPRA with the current Tax circumstances- the committee agreed on sponsoring only 1 webinar using the 'new membership' income.
- d. A webinar topic needs to be chosen from a list provided by OPH.
- e. There were some requests for late registrations by people that missed the special. Might be a good idea to run the same special again later this year?

12. Specialisation email comment feedback:

- a. Jana gave feedback on email sent out on behalf of SAVC asking for comments on the specialisation document. There were only 3 SAAPRA members that had comments.

13. New members:

- a. Welcome pack needs to be set up for new SAAPRA members:
 - i. Info on what SAAPRA can offer new members,
 - ii. Webinars on website,
 - iii. Remind members to update their info on SAAPRA profile,
 - iv. Salomien will set up the "info email".
- b. Jess and Jana must go through WhatsApp contacts on SAAPRA group to add new members.
- c. Equine-Librium therapist seem to all have the same address on their profiles, needs to be updated by them.

14. Authorised person portfolio on committee:

- a. Ansi and Salomien requested that a new position/portfolio within the SAAPRA committee be created to only deal with authorised vet physio questions, concerns and complaints. They receive a large numbers of communication from authorised vet physios and would like to specifically have one person focus on this. They feel the current SAAPRA committee does not put the correct amount of emphasis and concern into assisting the authorised vet physios.
- b. The idea was declined by the committee- most members of the committee felt that any and all communication can be handled by the committee member that receives the question or concern. Should a committee member feel they are not capable of answering the question/concern or provide the member with the correct factual information this committee member should seek assistance within the SAAPRA committee.
- c. Most members of the committee were concerned that this will lead to a divide within the SAAPRA committee as well as within the SAAPRA members' community.

15. Other:

- a. Update on the 6 monthly reports for authorised vet physios- SAVC communicated that information shared on this 6 monthly document needs to comply with the POPI Act.

Meeting ended 21:03.

